



Ref : Cir 001/17

Jamhour, Jan. 10th, 2017

Enrollment for 2017-2018

1. The **ENROLLMENT** of New Students for the 2017-2018 academic year is between 8:00 am. & 1:00 pm at Hazmieh and Jamhour.
 - **from Wednesday 18th of January till Friday 17th of February 2017** for siblings.
 - **from Monday 20th of February till Friday 24th of March 2017** for new students.
2. **ENROLLMENT fees** for the 2017-2018 academic year of **students already enrolled** will be automatically added to the 3rd installment of the current year.
3. If you're planning to **withdraw your child** from Antonine Sisters School, please fill in the form (A) below and return it to the administration office **before Friday 17th of February 2017**.
4. **TRANSPORT SECTORS:**
 - Hazmieh, Baabda, Hadath, Kfarchima, Betchay, Bleibel, Bdedoun, Choueifat.
 - Jamhour, Wadi Chahrour, Bsous, Aïn El Remmaneh (Aley), Kmatieh, Souk El Gharb, Ain Ksour, Chemlan, Kayfoun, Ain Ounoub, Bsaba, Houmal, Chanay, Bayssour.
 - Fayadieh, Louaizeh, Araya, Kehalé, Abadieh, Chouit, Aley, Bhamdoun, Ain ElJdideh, Mejdlaya, Btater, Sofar.
 - Furn El Chebbak, Tahwita, Aïn El Remmaneh, Badaro, Sodeco, Achrafieh.
 - Chiah, Sfeir, Haret Hreik, Bourj El Barajneh, Ghobairy, Galerie Semaan, Jnah, Aéroport.
 - Hamra, Ras El Nabeh, Msaitbeh, Mazraa, Tarik El Jdideh, Basta.
 - Jisr El Bacha, Dekwaneh, Sin El Fil, Raouda, Sed El Baouchrieh, Jdeideh, Dora, Sabtieh, New Rawda, Fanar.
 - Mkalles, Mansourieh, Kafra, Ain Saadeh.

N.B.: To avoid complications in the school's transportation service, the enrollment is done automatically for students who are already registered for the current academic year 2016-2017. For new enrollment or cancelling of students in the transportation service for the 2017-2018 academic year, please fill in the form (B) on the back of the paper and return it **before Friday 17th of February 2017**.

For the new students who will be taking the bus (2017-2018), the enrollment to & from the school is compulsory.

5. The **GARDERIE NOTRE DAME - Hazmieh** welcomes children 40 days old and older.
Schedule:
 - **Regular:** Monday till Friday from 7:00 a.m. till 3:00 p.m. all working days for **450.000 LBP**.
 - **Additional:** Monday till Friday from 7:00 a.m. till 5:00 p.m. all working days for **550.000 LBP**.
6. **"PRE-NURSERY" class at Jamhour:** welcomes children of **2 years old** during school hours for **450.000 LBP** per month.

The Administration



CANCELLATION OF ENROLLMENT 2017-2018 **

Family Code _____ ** to return before Feb. 17, 2017

I, the undersigned, _____ am not willing to re-enroll my child / children for the academic year 2017-2018, at Antonine Sisters School Hazmieh / Jamhour.

First Name

Class

Date: / / 2017

Parents Signature



Notes:

1. To enroll, bring your child with you at the listed above dates between 8:00 a.m. & 1:00 p.m. at Hazmieh and Jamhour. The admission test will be scheduled during enrollment.
2. **Enrollment Fees: 450,000 LBP per student.** Transportation enrollment fees: 100,000 LBP per student.
3. **Required Documents for new students:**
 - a) A photocopy of child's Identity Card (ID).
 - b) Six passport size photos.
 - c) A photocopy of child's vaccination certificate.
 - d) A report Card of the previous year.
 - e) **School Attestation.**
 - f) **Official Exam Diploma for Grade 9 (Brevet)** or a copy of it for students passing from Grade 9 to Grade 10.

N.B.: The documents e) and f) have to be **certified by the Ministry of Education**, and are **required before October 2017.**

4. Admission Test:

French Section: a- Saturday 8th of April 2017 (for Kindergarten classes) at Hazmieh.

b- Saturday 10th of June 2017 at 8:30 a.m.: for "EB1 → EB6" classes at Hazmieh

& for Gr.7 / EB7 → Gr. 12 / S3 classes at Jamhour.

Trilingual Section: Interviews with the responsible will be done before the enrollment period at Jamhour.

N.B.: Enrollment fees are non-refundable.

ملاحظات

- معاملات التسجيل: يرجى الحضور الى المدرسة في الأيام المخصصة بين الساعة الثامنة صباحاً والواحدة ظهراً في الحازمية أو في الجمهور.

2- رسم التسجيل: 450.000 ل.ل. رسم التسجيل للنقلات: 100.000 ل.ل. للتلميذ الواحد.

3- المستندات المطلوبة لتسجيل التلاميذ الجدد

(1) صورة عن بطاقة الهوية أو إخراج القيد الإفرادي.

(2) صور شمسية عدد 6.

(3) السجل الصحي (التلقيح) أو أية شهادة صحية من الطبيب.

(4) دفتر العلامات.

(5) إفادة مدرسية.

(6) شهادة البريفيه (3^{ème}) الرسمية أو نسخة طبق الأصل عنها للتلامذة المسجلين في الصفوف الثانوية.

يجب تصديق المستنديين (5 و 6) من وزارة التربية وتأمينهما إلزامياً الى المدرسة (بمهلة أقصاها 1 تشرين الأول 2017).

4- امتحان الدخول:

في الفرع الفرنسي: أ- السبت 8 نيسان 2017 لصفوف الحضانة في الحازمية. (يُحدّد الوقت عند التسجيل).

ب- السبت 10 حزيران 2017 الساعة الثامنة والنصف صباحاً: في الحازمية لصفوف الأول ← السادس أساسي

وفي الجمهور لصفوف السابع أساسي ← الثالث ثانوي.

في الفرع الانكليزي: تجري مقابلة التلامذة مع المديرية المسؤولة قبل التسجيل، في الجمهور (يرجى اصطحاب الأولاد).

في حال إلغاء تسجيل التلاميذ، لا يُردّ الرسم المدفوع مهما كان السبب.

P.S.: All this information in addition to the enrollment form (in .pdf format) can be found on the Internet site of the school: www.antonines-hazmieh.edu.lb

(B) SCHOOLS TRANSPORTATION SERVICE 2017-2018

Please choose one option and return the form filled in before the 17th of February 2017 with the enrollment fees (100,000 LBP per student for new enrolled students only in the school's transportation service).

Family Code:

Father's first and last name:

I wish to **enroll** my child in the school's transportation service for the academic year **2017-2018.**

Name of the student	Grade	Name of the student	Grade
1.		3.	
2.		4.	

Full address: Region/City _____ Street _____

Building _____ Tel: _____

I wish to **cancel the enrollment** of my child in the school's transportation service for the year 2017-2018.

Date / / 2017

Parents' Signature